

~~SECRET~~

DETACHMENT H

27 July 1966

STANDARD OPERATING PROCEDURE

H-10-5

SECURITY VIOLATIONS

- I. PURPOSE: To set forth penalties for security violations.
- II. SCOPE: Provisions of this SOP apply to all detachment personnel.
- III. RESPONSIBILITY: The Chief of Security is responsible for insuring adherence to provisions of this SOP.
- IV. DEFINITION: Violations are defined as: exposed classified material and equipment, unlocked safes, and unauthorized disclosures.
- V. PROCEDURES:
 - A. During a two year period the following penalties will apply:
 - (1) First violation - Verbal reprimand by Chief of Security.
 - (2) Second violation - Written reprimand from Detachment Commander.
 - (3) Third violation - Possible suspension without pay for a period not to exceed thirty days.
 - (4) Fourth violation - Possible removal from the Project.
 - B. All violations will be reported to the Detachment Commander and to Headquarters. Headquarters in turn is responsible for reporting violations to contractor representative's firms.

~~SECRET~~

25X1A9a


Detachment Commander

Distribution:

Copies:

1	- Detachment Commander
2	- Ex. Officer
3-5	- D/Operations
6-8	- D/Materiel
9-11	- D/Support
12-13	- C/Security

~~SECRET~~